

## how to register:

Registration begins upon receipt of brochure and continues until classes begin. Early registration is recommended to prevent cancellation of classes.

### 3 easy ways:

Payment may be made with Visa/Master Card, cash or check payable to ALLI. Use registration form from brochure or download from [www.artleagueli.org](http://www.artleagueli.org).

- **BY MAIL**

Return registration form with payment to:  
Art League of Long Island  
107 East Deer Park Rd., Dix Hills, NY 11746

- **BY PHONE OR FAX**

Contact the Art League office by phone 631.462-5400 or by Fax 631.462-5011 with Visa/MasterCard account number and registration information.

- **IN PERSON**

Visit the office Monday-Friday, 9:00am-5:00pm, at 107 East Deer Park Rd., Dix Hills, NY

## membership benefits:

- **REDUCED** tuition rate for classes & exhibits
- **FREE** subscription to newsletter
- **INVITATIONS** and announcements of shows, openings, and events
- **DISCOUNTS** at art supply stores
- **OPPORTUNITY** for satellite exhibits and annual members show

## directions to the Art League center:

**Northern State Parkway:**

**From East:** Take Exit 42N onto DeForest Rd. N. ALLI is at the corner of DeForest Rd. and East Deer Park Rd.

**From West:** Take 42N. Head north on Deer Park Rd. (Route 231), under the overpass by Dix Hills Fire House. Follow the right fork in the road onto East Deer Park Rd. ALLI is at the corner of DeForest Rd.

## general policy:

- **GENERAL POLICY:**

The Art League reserves the right to change its calendar, withdraw or modify courses or substitute instructors when necessary. The Art League reserves the right to require the withdrawal of any student whose behavior is disruptive to the class group. Standards of good behavior are expected. **The Art League cannot accommodate students with outstanding special needs.** No visitors allowed in class.

- **MAKEUPS:**

Classes not held due to bad weather or instructor's absence will be made up unless a substitute teacher is available for class to meet. Students who miss classes by their own decision, will not receive a refund or make-up.

- **TRANSFERS:**

Transfer fee: \$10 when transferring to another class.

- **CHECK POLICY:**

If the bank returns a check for insufficient funds, there will be a \$20 charge.

- **SCHOLARSHIPS:**

Financial assistance scholarships are available. Send a written request to our office explaining your financial situation and class of interest; all requests subject to approval. Send requests to the office, Attn.: Education Director/Scholarship Request. Scholarships for children and adults are available from the Mimi Bleckman, Ahuvah Bebe Dushey, Connie Charbonnier, Flavia Helen Wyeth and the Betty Livingston watercolor scholarship funds.

- **HIGH SCHOOL AND COLLEGE CREDIT:**

Students have received high school and college credit with work done in Art League classes, by making arrangements with an advisor at their home institution prior to first class. Art teachers have received in-service credit through arrangements with their district prior to 1st class.

- **WEATHER:**

The Art League will close for snow when Huntington School District 3 is closed. Listen to WGSM (740 AM), Walk 97.5 or WBAB (1440AM, 102.3FM) for Huntington school announcements. For weekend classes, discuss cancellation policy with instructor. We recommend a phone call system within each class.

- **ALLERGIES:**

It is the responsibility of a child's parent or guardian to inform the Art League, prior to the first class, of any allergies (e.g. peanuts) that would be of concern.

## credit/refund policy:

- Please check your calendar before registering.
- **No refunds will be issued.**
- A full refund will be issued **only** if the class is cancelled by the Art League.

### CLASS CREDIT CERTIFICATES:

- Class credit, less \$30 processing fee, will be issued if a student withdraws from class **2 weeks prior to start date of class.**
- Certificate of credit must be used within one year.
- To redeem, students must present certificate at time of registration.
- The Art League is not responsible for lost certificates.

### TRANSFERRING TO ANOTHER CLASS:

- A \$10.00 fee will be charged.
- Transfer applies **only before second class meets.**
- Transfer applies only to current semester.